



Safety, Health and Environment (SHE) Technician Level 3

Apprenticeship Overview

KEY INFORMATION

Content:

- Management of Safety, Health and Environment (SHE)
- Develop and implement risk assessment plans.
- Incident investigation and reporting.
- Resolve queries.
- Deliver training, inductions and toolbox talks
- Promote a positive safety culture

Delivery:

- Training period 15 months.
- Online group workshops x 7
- Online one to one tutorials.
- Assignments & activities to prepare for end point assessment.

End Point Assessment:

- Completed within 1-3 months with 3 elements:
- Exam
- Project report presentation.
- Professional discussion.

Cost:

This apprenticeship can be funded using: Apprenticeship levy/Government co-investment.

Who is the apprenticeship suitable for?

- Develop the skills and knowledge required to support safe, healthy and sustainable working environments. This apprenticeship helps organisations meet legal requirements and protect people, property and the environment.
- This apprenticeship is ideal for individuals who:
- Work with or as part of operational or management teams supporting health, safety or environmental practices
- Have a responsibility to monitor compliance, reduce risks, or improve workplace safety
- Want to further develop a career with a focus health, safety and environmental management
- Apprentices typically work across a variety of industries and may operate both on-site and in office-based environments. We will check every individual applicant's eligibility and suitability to join the apprenticeship programme through our comprehensive initial assessment and on boarding process.

How long is the apprenticeship?

- Training will be completed within 15 months. The end point assessment process is completed within 1-3 months.

How is the apprenticeship delivered?

- TSP can enrol apprentices and start a programme in any month.
- Apprentices will be assigned a personal tutor and agree an individualised training plan that details all of the training components, assignments and training activities required to prepare for the end point assessment.
- Seven bi-monthly online group workshops will be provided that will cover key areas of the core and optional knowledge and skills requirements. These sessions are also recorded to provide a useful catch up service.
- Personal tutors will meet with candidates monthly for tutor checkpoints, providing support, monitoring and collecting evidence of the completion of the training activities that are set at each workshop. This can include online learning, quizzes, assignments, project work, work shadowing and mentoring and a range of other learning activities and revision. These are examples of what is termed 'off the job training' and it is a requirement of the apprenticeship that at least 6 hours of 'off the job training' take place each week within working hours. Our training plans ensure that this is achieved.

What professional recognition and progression routes can this apprenticeship provide?

- Eligibility for Technical Membership (TechIOSH) of the Institution of Occupational Safety and Health upon completion
- Progression into roles such as: SHE Advisor, Compliance or Risk Officer
- Opportunities to progress to higher-level health and safety qualifications or management roles

Programme Content

TSP's apprenticeships are underpinned by high quality online training and assessment materials. Our delivery team consists of experienced tutors that provide apprentices with the breadth of support that they need to ensure success. This apprenticeship consists of a set of themed standard areas that cover a broad range of knowledge and skills used in positions that require people to be compliant with and actively promote Safety, Health and Environmental (SHE) good practices. In addition, the role focuses on helping organisations ensure that employees can work safely while protecting environmental resources.

Health and Safety, Risk Management and Legislation

- Awareness of health and safety regulations and codes of practice.
- Contribute to positive SHE culture.
- Methods to promote safe working, risk assessments, method statements and safe systems of work.
- Practical application of manufacturers instructions for safe use of equipment.

Management & Administration of SHE

- Prepare and maintain records and reports.
- Assist and/or manage the investigation of accidents, incidents and near misses.
- Support and assist the implementation of inspections and monitor systems.



Environment and Sustainability

- Supporting sustainability plans and targets.
- Sustainable use of equipment and resources.
- Developing sustainable practices.
- Understanding environmental and sustainability legislation and regulations.
- CSR and ESG.



Research & Innovation

- Research Safety, Health and Environmental Issues and best practices.
- Theories for incident causation and prevention.
- Recognise where decisions have a financial cost and assisting to develop a budget.

Customer and Stakeholder Management

- Work effectively with colleagues, suppliers, clients and the public.
- Assist the management team in establishing, managing and maintaining relationships with external stakeholders
- Behavioural programmes and why people take decisions that lead to risk.

Communication & Ethics

- Present and hold an audiences attention when delivering training, toolbox talks, data or investigation findings.
- How to write and present a business justification/cost benefit analysis.
- Apply the code of ethics and commit to equality and diversity.

Functional Skills & Wider Skills

- If you do not already have a level 1 or level 2 English or Maths qualification, we can provide training to achieve Functional Skills Certificates as part of your apprenticeship.
- We have a responsibility to look after the welfare and wellbeing of our learners and we take our safeguarding responsibilities seriously through our personal tutor team.
- All of our programmes contain content relating to the Prevent Duty and British Values.

We also provide:

Levy Funded Apprenticeship Delivery

Business, Leadership & Management

- Business Administration Level 2-3
- Project Management Level 4

Customer Experience & Service

- Customer Service Level 2-3

FM & Protective Services

- Facilities Services Operative Level 2
- Safety, Health and Environment Technician Level 3
- Facilities Management Level 4

Passenger Transport

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