TSP learn

Facilities Manager Level 4

Leading and delivering safe, efficient and sustainable facilities services across your organisation

Level 4 Facilities Manager Apprenticeship



> *Well managed facilities create safer, more productive and sustainable environments where people and organisations thrive.*

LEVEL	DURATION	DELIVERY	COST
4	18 months	Blended	Levy: £7,000

PROGRAMME OVERVIEW

This apprenticeship develops the knowledge, skills and behaviours needed to effectively manage facilities services, ensuring safe, efficient and compliant environments that meet the needs of people and the organisation.

Facilities Managers oversee the maintenance and security of buildings and services, manage projects and refurbishments, ensure compliance with health, safety and environmental standards, and drive continuous improvement and sustainability. The exact duties can depend on the organisation and industry.

WHO IS THIS FOR?

Ideal for:

- Facilities Managers and aspiring Facilities Managers
- Those responsible for the maintenance and security of buildings and services
- Individuals overseeing projects, renovations or refurbishments
- FM professionals looking to develop their leadership and management skills

WHAT'S IN IT FOR YOU?

- Develop the skills to lead and manage facilities services
- Build confidence in managing people, assets and budgets
- Gain knowledge of health and safety, compliance and risk management
- Improve commercial, project management and sustainability skills
- Achieve a nationally recognised Level 4 qualification
- Enhance your career opportunities in facilities management

QUALIFICATION ACHIEVED

Level 4 Facilities Manager Apprenticeship

A nationally recognised qualification that demonstrates your ability to lead and deliver high quality facilities services, ensuring safe, compliant and sustainable environments.

DELIVERY

7 engaging workshops
Seven half day, face-to-face or virtual sessions, combining theory with practical activities tied to your workplace.

Blended learning
Self-paced online content and workplace tasks between sessions, designed to fit around a full working week.

Dedicated personal tutor
1:1 coaching, regular progress reviews and apprenticeship assessment support from day one through to completion.

WORKSHOPS

01 **Property & Asset Management**
Asset management techniques, building maintenance principles, property ownership and building design.

02 **Health, Safety & Sustainability**
Compliance, risk management, ESG and sustainability practices.

03 **Continuous Improvement & Problem Solving**
Quality assurance, lean management (Kaizen), change management and feedback.

04 **Project Management**
Project lifecycle, SLAs, KPIs, business cases and budgets.

05 **Customer & Stakeholder Management**
Service excellence, managing expectations, EDI, wellbeing and professional development.

06 **FM Continuity & Change**
Business continuity planning, resource requirements and Standard Operating Procedures (SOPs).

07 **Revision & End Point Assessment Preparation**
Knowledge consolidation, assessment practice and preparation for the EPA.

BUSINESS BENEFITS

- Safer and compliant environments
- More sustainable facilities
- Improved service quality
- Stronger leadership and management
- Greater operational efficiency
- Improved stakeholder satisfaction
- Better risk management
- Positive organisational reputation

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