

Diploma in Management Level 3



Who is this qualification for?

The Diploma in Management Level 3 is aimed at developing those working in a range of management positions, across any industry. The qualification will cover areas such as the principles of leadership and management and managing team performance.

Benefits for individuals

- Consolidate your management skills and experience
- Progress in management across a range of sectors
- Build knowledge of specialist business areas
- Accredite your experience with a nationally recognised qualification

Prerequisite

Learners should have communication skills at Level 3. The Level 3 Diploma in Management is a competency based qualification and therefore learners will need to be in a management position. Part of the assessment will include an observation in the workplace.

Course Structure

Induction:	One to one, online tutor led induction session
Course Delivery:	You will <ul style="list-style-type: none"> ● be provided with tutor led, online, one to one tutorials ● be able to contact your personal tutor for support calls throughout your course ● 3 x on-site one to one visits
Duration:	6 - 12 months
Assessment:	Assignment, worksheet, task, witness testimony, observation in a work environment

Qualification Structure

The learner must complete:

Unit 1 – Manage personal and professional development

Unit 2 – Manage team performance

Unit 3 – Principles of leadership and management

Unit 4 – Principles of people management

Unit 5 – Principles of business

Plus a minimum of 17 credits from Optional Group B and a maximum of 7 credits from Optional Group C.

Examples of optional units available include, but are not limited to:

- Manage a project
- Support learning and development
- Recruitment, selection and induction practice
- Discipline and grievance management
- Manage conflict
- Collaborate with other departments

The full list of Units and their levels, Credit Values and Guided Learning Hours is available on request.

Progression

This qualification will provide progression opportunities to other qualifications such as Leadership and Management Level 4

What are the course costs?

Online Personal Tutor Plus Service **£2,573**

Advanced Learning Loan

If you are aged 19 and over, you may be eligible to apply for a Learning Loan to cover a substantial part of your course fees. Learning Loan repayments start the April following the completion of your course and are only made when your annual income exceeds £21,000. The monthly amount you repay is calculated as 9% of your annual income above £21,000.



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